





# Commonwealth Business Forum

## Port of Spain, Trinidad & Tobago

### 23-26 November 2009



#### FIVE EASY WAYS TO REGISTER:

**ONLINE:** <http://cbf09.eventbrite.com> **PHONE:** +44 (0)20 7024 8200  
**FAX:** +44 (0)20 7024 8201 **EMAIL:** [delegates@cbcglobal.org](mailto:delegates@cbcglobal.org)  
**POST:** Events Team, Commonwealth Business Council, 18 Pall Mall, London SW1Y 5LU, UK CBF09TTCIC

#### DELEGATE PASS ONLY

*includes delegate pass, access to all sessions, one-to-one meetings, all conference documentation, breakfast meetings, Forum lunches and dinners. DELEGATE PASSES DO NOT INCLUDE ACCOMMODATION*

Delegate Pass:  \$ 500.00

**SPOUSE/PARTNER PASS:** Gala Dinners on 24 & 25 Nov and Gala Lunch on 26 Nov

Spouse/Partner  \$ 350.00

*Please complete and tick as appropriate. Payment must be made to the Commonwealth Business Council, and received in full before the event, by one of the following methods **quoting reference CBF09TTCIC and the delegate's name**. Kindly attach a copy of the teller/cheque as proof of payment to confirm registration. Booking within thirty (30) days of event requires a valid credit card as guarantee.*

I authorize the Commonwealth Business Council (CBC) to take payment of: \_\_\_\_\_

Please indicate method of payment (Please tick as appropriate)

CHEQUE/BANKERS DRAFT drawn in  GBP  USD

GBP BANK TRANSFER/BACs:

**Account Name:** Commonwealth Business Council  
**Bank Name:** HSBC bank, 69 Pall Mall, London SW1Y 5EY, UK  
**Account No:** 41301667; **Sort Code:** 40-05-20; **Swift Code:** MIDLGB22  
**IBAN No:** GB93MIDL40052041301667

USD BANK TRANSFER/BACs:

**Account Name:** Commonwealth Business Council  
**Bank Name:** HSBC bank, 69 Pall Mall, London SW1Y 5EY, UK  
**Account No:** 69832600; **Sort Code:** 40-05-15; **Swift Code:** MIDLGB22  
**IBAN No:** GB76 MIDL 4005 1569 8326 00

CREDIT CARD

*All credit card payments will be subject to standard credit card charges and may incur overseas transaction fees*

Card Type: Visa  AMEX  MasterCard

Card No:

Valid From: mm /yy

Expiry Date: mm /yy

Security Code: \_ \_ \_ \_ \_

Name on Card:

Card Billing Address: (If different from overleaf)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Terms And Conditions

Registrations are subject to the following terms and conditions:

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| <ol style="list-style-type: none"> <li>1. I consent to the disclosure and subsequent verification of information concerning my date of birth, address, employment criminal security check and photo. I also certify that the information I have provided is true and correct to the best of my knowledge and belief.</li> <li>2. Reservations are confirmed upon receipt of payment or proof of payment.</li> <li>3. 15% UK VAT applicable to organisations registered within the European Union only.</li> <li>4. The Commonwealth Business Council reserves the right to postpone events or amend the programme if necessary.</li> </ol> | <ol style="list-style-type: none"> <li>5. This booking form constitutes a non-cancellable binding contract and firm commitment to the CBC subject to the cancellation policy thereafter.</li> <li>6. This contract has been drawn up in writing; verbal agreement has not been made.</li> <li>7. Conference Packages include 3 nights' accommodation.</li> <li>8. The delegate price does not include travel or additional related expenses.</li> <li>9. Cabins are allocated on a 'first come first served' basis.</li> <li>10. Onboard facilities, Interactive Sessions and cabins are subject to availability.</li> <li>11. Bookings are only valid when signed and dated.</li> </ol> |
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#### Cancellation Policy

Cancellations must be received in writing by recorded delivery post. Unless a substitute delegate is nominated, the company of the delegate will be liable for the full registration fee as a genuine estimate of the loss suffered by the Commonwealth Business Council, including but not limited to the administration resulting from late changes to the organisation of the event. Cancellations must be acknowledged in writing by the Commonwealth Business Council and replacements are accepted at its sole discretion.